

# MAYRANGELIE GARCIA

San Antonio, TX | (504) 460-2094 | mayrangeliegarcia@gmail.com  
linkedin.com/in/mayrangelie-garcia | mayrangelie.com | github.com/mayrangelie

Skilled at managing large workloads, highly adaptable, and dedicated to utilizing data to solve complex problems and drive business growth.

## EDUCATION

---

**UNIVERSITY OF TEXAS AT SAN ANTONIO**  
*Bachelor of Business Administration, Cyber Security*  
Summa Cum Laude

*San Antonio, TX*

## WORK EXPERIENCE

---

**MENCHIE'S FROZEN YOGURT**

*Aug 2019 – Feb 2024*

*Manager*

- Led meetings, interviews, and organized comprehensive training sessions for new hires
- Maintained accurate financial records by documenting expenses, reconciling accounts, and creating journal entries using Excel and QuickBooks
- Handled customer transactions and requests to ensure a positive experience in the shop
- Coordinated team schedules and performed weekly inventory checks to optimize operations
- Monitored work hours and tips for bi-weekly payroll submissions with Excel and QuickBooks
- Implemented new point-of-sale systems, installed pin pads, and updated third-party delivery menus to improve transaction efficiency

## PROJECTS

---

**BELLABEAT CASE STUDY**

*Sep 2024*

- Utilized R to clean, organize, and analyze fitness data files, uncovering usage trends that informed the development of new marketing strategies
- Developed cohesive data visualizations in R and Tableau
- A complete look at my process and findings can be found on my personal website, [mayrangelie.com/projects.html](http://mayrangelie.com/projects.html), that links to the Kaggle notebook

## ADDITIONAL

---

**Certifications & Training:** Google Data Analytics Professional Certificate

Experience with HTML and CSS

Proficient in QuickBooks

**Data visualization** skills using R, Tableau, and Excel

Experience using **programming languages:** R, Python, Java, and SQL